



# Event Details

## PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000009188	Sell	RFx	1
Event Round	Version		
1	1		
Event Name	Windows and Door Replacements - Dept of Military		
Start Time	Finish Time		
11/09/2015 15:30:00 CST	12/01/2015 14:00:00 CST		

Event Currency: US Dollar  
Bids allowed in other currency: No

**Bidder:** State of Tennessee  
WRS Tennessee Tower  
312 Rosa L Parks Ave Fl 3  
Nashville TN 37243  
United States

**Submit To:** General Services  
312 ROSA L PARKS AVE  
3rd Floor  
NASHVILLE TN 37243  
United States

**Contact:** Sharon L Pope  
**Phone:** 615/741-9588  
**Email:** Sharon.Pope@tn.gov

## Event Description

This event is to bid for a one-time purchase for Replacement of Windows and Doors at Centerville Readiness Center.

Agency: Department of Military,

Site Contact: at John Watson at 615-519-4783 or 615-313-0705.

\*\*\*\*\* Site Visit Date/Time: November 24, 2015 at 10 AM Central Time.

150 Universal Drive, Centerville, TN 37097 \*\*\*\*\*

Procurement Office Contact: Crystal Lysinger, PH 615-313-0691  
Email: crystal.m.lysinger@tn.gov

Specifications and terms & conditions are attached.

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

The purpose of this Invitation to Bid Event/Source of Supply Event is for a one-time purchase to provide: The State of Tennessee, with products and/or services as described in the attached terms, conditions, specifications and price schedule.

If the Review and bid on this event link included in the e-mail notification does not work, please go to [http://state.tn.us/generalserv/cpo/for\\_bidders.html](http://state.tn.us/generalserv/cpo/for_bidders.html)  
Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.  
Supplier Portal link: <https://supplier.edison.tn.gov> (Maintain supplier information)  
Central Procurement Office Website: [www.tn.gov/generalserv/purchasing](http://www.tn.gov/generalserv/purchasing)  
The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to check the website frequently.

## General Questions

Question	UOM	Best	Worst	Response
I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid. IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud. Required: Yes Mandatory Response:Yes		Yes		

## Response Comments

What are the brands/models that you are bidding for the following:

Storefront Door System (Spec 2.01)

Doors (Spec 5.01)



## Event Details (cont.)

### PeopleSoft Strategic Sourcing

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Exit Device (Spec 5.01 C.1)

Door Closers (Spec 5.01 C.2)

Bar Exit Device (Spec D.1)

If bidding an "or equal" brand/model, please attach a copy of the product literature to your bid.

Required: Yes Mandatory ResponseNo

#### Response Comments

Please enter the number of days that your bid offer will expire from the bid opening date:

Required: Yes Mandatory ResponseNo

#### Response Comments

Associated Terms:

#### **Bid Offer Expiration**

Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.

A link to the Central Procurement Office's surveying tool is included in the Event Attachments. We ask that you take a few short minutes to complete this survey. The purpose of this survey is to strengthen procurement processes of the Central Procurement Office (CPO) by capturing Vendor/Bidder assessments of, and actionable comments on, the process put in place by the Central Procurement Office. Your responses will remain anonymous, and will have no bearing or consideration in the awarding of this procurement.

Required: No Mandatory ResponseNo

#### Response Comments

How many days after receipt of purchase order will it take you to deliver this item?

Required: Yes Mandatory ResponseNo



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Event Round	Version		
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Windows and Door Replacements - Dept of Military			
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11/09/2015 15:30:00 CST	12/01/2015 14:00:00 CST		

Event Currency: US Dollar

Bids allowed in other currency: No

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**Email:** Sharon.Pope@tn.gov

#### Response Comments

All bidders are required to have an adequate service organization for which the bid is applicable. Enter the name, address, telephone, pager or cell phone and fax number, email address, and area of responsibility for each service representative in the spaces provided below. (Attach additional sheet if necessary) Please be sure to include the following information:

List the Service Organization:  
List the Service Organizations Address:  
List the Area(s) in TN that the Service Organization will Service:  
List the Service Organizations Phone Number:  
List the Service Organizations Toll Free Number:  
List the Service Organizations Pager or Cell Phone:  
List the Service Organizations Fax Number:  
List the Service Organizations Email Address:  
List the Service Organizations Website:  
Required: Yes Mandatory ResponseNo

#### Response Comments

Associated Terms:

#### **Service Organization**

All bidders are required to have an adequate service organization for which the bid is applicable. Enter the name, address, telephone, pager or cell phone and fax number, email address, and area of responsibility for each service representative in the spaces provided below. (Attach additional sheet if necessary)

The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name  
List the Sub-Contractor's Address  
List the Sub-Contractor's Contact Person  
List the Sub-Contractor's Phone Number



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Event Currency: US Dollar  
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ReqYes Mandatory ResponseNo

#### Response Comments

Associated Terms:

#### **Subcontracting**

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Service Experience, Time in Business, Jobs

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the Description of Services. Please enter the information for three comparable jobs on-going or completed within the last two (2) years.

Comparable Job

List Name/Address of Comparable Job

List the Contact Person

List the Phone Number

List the Contact Person's Email Address.

Required: Yes Mandatory ResponseNo

#### Response Comments

Associated Terms:

#### **Service Experience, Time in Business, Jobs**

A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion of comparable jobs for at least three customers within the past two years and any other evidence required and requested in order to establish evidence of its ability to provide services in accordance with the terms and conditions and specifications. Enter the length of time in business and evidence of completion of three comparable jobs in the space provided below.

Failure to provide at least three comparable job references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.



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### PeopleSoft Strategic Sourcing

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 Nashville TN 37243  
 United States

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 NASHVILLE TN 37243  
 United States

**Contact:** Sharon L Pope  
**Phone:** 615/741-9588  
**Email:** Sharon.Pope@tn.gov

Please enter the vendor contact, for the purchase order

List the Contact Person's Name

List the Contact Person's Address

List the Contact Person's Phone Number

List the Contact Person's Toll Free Phone Number

List the Contact Person's Pager or Cell Number

List the Contact Person's Email Address

List the Contact Person's Website

Required: Yes Mandatory ResponseNo

#### Response Comments

Associated Terms:

#### **Vendor Contact, Purchase Order**

The bidder shall list their company's Contact Person. The Contact Person shall be the contact person for all questions regarding the purchase order. Note: The bidder can attach a list of alternate personnel to contact to the bid.

In preparing bid(s), All bidders shall comply with the requirements of T.C.A. Section 62-6-119 in Providing the specified information within the sealed bids. Any bid not in strict compliance with the requirements of T.C.A. section 62-6-119 shall be rejected.

Bids Over \$25,000.01 Requiring a Contractor's License

Bidder shall enter the following information:

List your Company's Tennessee State Contractor License Number

List the License Classification(s) Applicable to Bid

List the License Expiration Date

Bidder shall enter the following information regarding the subcontractor, if applicable:

List the Subcontractor's Tennessee State Contractor License Number

List the License Classification(s) Applicable to Bid

List the License Expiration Date



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### PeopleSoft Strategic Sourcing

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Event Round	Version		
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Event Name	Windows and Door Replacements - Dept of Military		
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Event Currency: US Dollar

Bids allowed in other currency: No

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ReqYes Mandatory ResponseNo

#### Response Comments

Associated Terms:

#### **Tennessee Contractor License Information (Bids Over \$25,000.01 Requiring a Contractor's License)**

In preparing bids(s), all bidders shall comply with the requirements of T.C.A. Section 62-6-119 in providing the specified information within the Invitation to Bid. Any bid not in strict compliance with the requirements of T.C.A.

Section 62-6-119 shall be rejected. Note: Submit additional subcontractor's information as an attachment to the bid.

Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory ResponseNo

#### Response Comments



## Event Details (cont.)

### PeopleSoft Strategic Sourcing

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34101-0000009188	Sell	RFx	7
Event Round	Version		
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Event Name			
Windows and Door Replacements - Dept of Military			
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11/09/2015 15:30:00 CST	12/01/2015 14:00:00 CST		

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**Email:** Sharon.Pope@tn.gov

### Line Details

**Line:** 1 **Item ID:** **Line Qty:** 1.00 **UOM:** Each  
**Required:** Yes **Reserve Price:** No

**Bid Qty:** 1

**Description:** Replace Windows and Doors, Centerville RC

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

**Response Comments**



## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
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Event Round	Version		
1	1		
Event Name	Windows and Door Replacements - Dept of Military		
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### Bidder Information

<b>Firm Name:</b>		
<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>
<b>Phone #:</b>	<b>Fax #:</b>	
<b>Street Address:</b>		
<b>City &amp; State:</b>	<b>Zip Code:</b>	
<b>Email:</b>		





## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000009188	Sell	RFx	9
Event Round	Version		
1	1		
Event Name	Windows and Door Replacements - Dept of Military		
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11/09/2015 15:30:00 CST	12/01/2015 14:00:00 CST		

Event Currency: US Dollar  
Bids allowed in other currency: No

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## Event Details (cont.)

### PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000009188	Sell	RFx	10
Event Round	Version		
1	1		
Event Name	Windows and Door Replacements - Dept of Military		
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Event Currency: US Dollar

Bids allowed in other currency: No

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## Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.

2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the state's Supplier Portal or the information will be submitted in writing and mailed to one of the following addresses:

If the supplier is actively bidding but has not yet been awarded a purchase order or contract, please submit changes to the following address:

Tennessee Department of General Services  
Purchasing Division  
3rd Floor Tennessee Tower  
Nashville, TN 37243

If the supplier is currently doing business with the state please submit changes to the following address:

Department of Finance and Administration

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.
4. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that he/she is a legal citizen of the United States or Permanent Resident Alien and that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.

Last Updated: 06/11/2009